



Group Leader Substitution Request

Big game hunting stay

GROUP LEADER SUBSTITUTION

The substitute is the only person who will be authorized to replace the group leader if the group leader cannot be present during the stay. It is strongly recommended to appoint one of the group members as a substitute. ·The name and hunter's certificate number of the substitute cannot be changed after registration has been completed.

The substitute is not authorized to make any changes to the group's booking. · The substitute will not be contacted during the calling of winners (in the event that the group leader is not able to proceed with choosing the stay).

A group leader substitution is authorized only under these three circumstances:

1. Death of the group leader or of an immediate family member
 2. Summons to a court of law.
 3. **Unexpected** medical reason (no professional or school-related reasons will be accepted).
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- In all cases of substitutions, official documents must accompany the request (death certificate of the group leader, subpoena with notice of receipt, or original doctor's note).
 - All substitution requests must be submitted at least seven business days before the beginning of the stay.
 - A group leader or a substitute cannot book more than one moose or white-tailed deer hunting stay at Sépaq wildlife reserves.
 - The substitute for a group leader who is the holder of a hunting package identified as "60 years of age or older" must also be 60 years of age or older.



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Please return all the documents by email at substitution@sepaq.com at least **7 working days** before the beginning of the stay..

Group leader information

Reservation number	
Group Leader (First Name and Family Name)	
Group Leader Email Address	
Date of the Stay	
Group Leader Telephone Number	()
Group Leader Hunter Certificate Number	
Reason for the substitution request (Check corresponding box)	<input type="checkbox"/> Unforeseen medical reason for the group leader. ¹
	<input type="checkbox"/> Summoning of the group leader to a court of law. ²
	<input type="checkbox"/> A death in the group leader's immediate family. ³
Join official supporting documents	

Substitute Information (Registered name on the entry form only)

Substitute (First Name and Family Name)	
Hunter Certificate Number	
Telephone Number	
Email Address	

- I authorize my substitute to make changes to the reservation
- I certify the authenticity of the information provided in this form as well as the attached documents.

Group Leader Signature: _____

Comments:

¹ Join to this form a duly signed document from your doctor, with diagnosis, indicating that you cannot participate in this hunting trip, stating the date.

² Join a copy of the subpoena designation proof.

³ Join a copy of the death notice.